

UW-Extension Wood County Master Gardener Association

Wood County UW Extension

August 2018

The Wood County Master Gardener Association is a non-profit organization with a mission to educate and share information with its members and the community alike. In addition, it is our charge to promote the UW Extension from which we are founded. We are a diverse group interested in the latest research-based horticultural information.

WCMGV Program Information

Garden Tour and Potluck Supper

August 28, 5:30 p.m. Lester Public Library of Rome

The potluck supper is coming up fast!! Dividing the membership alphabetically, we've put together suggested dishes to bring. Please come, bring a guest, and have a social visit with your fellow Master Gardener Volunteers. Tours of the new library and the gardens will be available at 5:30. We eat at 6:30, and begin our meeting at 7:30.

A – F – Please bring dessert
G – P – Please bring main dish or something with protein
R – Z – Please bring a salad or appetizer

We will have water and lemonade. The organization has paper products and silverware. There are tables inside, or you can wander outside with your plates – we have several benches outside or you can bring a folding chair. We look forward to seeing you there.

Address: 1157 Rome Center Drive, Nekoosa, WI, 54457
Directions: Hwy 13 South about 1 mile past the Stoplight. Turn right on to Rome Center Dr. (Nekoosa Pt. Edwards Bank in on that corner). Library is ahead and on the right. Phone number is 715-325-8990.

Do Plant Think? with Dr. Jeffrey Amundson

September 25, 7:00 p.m.
Wood Town Hall, Pittsville

This intriguing talk by Dr. Amundson will consider these and other questions:

- Is perception of the world unique to animals, or can plants do it too?
- Can a plant really, like a human, sense and respond to its environment and change accordingly?

Our speaker, Dr. Jeffrey Amundson holds a Ph.D. in psychology and teaches at UW-Marshfield/Wood County and UW-Marathon.



MARY.DO / FLICKR CREATIVE COMMONS

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President's Message

August for me is usually when the weeds overwhelm everything, and I almost give up on gardening. I generally pull what harvest I can and call it good. July has slid by with other summer projects and I look at the relentlessness of Mother Nature in dumbfounded wonder—what happened to my garden?

Time to regroup—there's more to come. With planning, we could have a fall crop to put into the veggie garden. Many flowers are just getting started: Asters, Balloon Flower,

Goldenrod, Heliopsis, Russian sage, not to mention more plants that enjoy re-bloom and cooler weather.

Keep digging, we're not done yet....

All of us would like to thank Jeremy Erickson for his service and wish him well on his next adventure. Good luck, Jeremy!
Famia

Attention Creative Crafters of WCMGV

Feeling a little crafting withdrawal now that Denise Larson's Garden Boutique creative sessions are over? Itching to apply your skills and imagination to a challenging new project that will keep your scissors snipping and your glue guns hot?

The Project co-chairs of the SWCH Museum gardens are asking for your help. We have agreed to create another Christmas Tree masterpiece for the 2018 Christmas Tree Walk. This will not only be an opportunity to showcase our creative talents but to promote our organization. Even though the Walk itself takes place at the museum, participation is not limited to the project volunteers. All Master Gardeners are invited to join in. Positions are open at all levels including power wielding and organization, creative design, material procurement and glue crews. If you have some great holiday decorating ideas or simply an overwhelming need to cut and paste, contact:

Micky Erickson: garymicky@charter.net

715-435-3616

or Christine Griffith: cgriffith@solarus.net

715-424-3609.



It's never too early to think about Christmas.

Wood County Master Gardener Volunteers

Marshfield Community Gardens, First Presbyterian Church, July 24, 2018; 1 hr. of Continuing Education

Meeting called to order at 8:07pm; Attendance sheets available for sign in.

Minutes from June 26, 2018: Barb Kleifgen moved to accept June minutes as written, seconded by Peg Harvey, motion carried.

Financial Report: Financial report given by Barb Herreid. Motion to accept reports as presented was made by Karleen Remington. Seconded by Donna Streiff. Motion carried. Farm Tech Days and Projects should submit expense vouchers to Barb Herreid.

Extension Report: We are officially under UW Madison as of July 1, 2018. Changes coming next year. We will transition to online logging of hours and no more paper.

Old Business:

Rome Library education project: Gardening with Kids every Wednesday 10-11 weekly. Lunch and Learn August 4th – Harvesting Seeds; August 11th – Party with food grown (last class)

Farm Technology Days: Ruth Cline reported a super turnout. Met with State and City Persons. Set up and tear down was well organized. Everyone gave 150%.

Garden Walk: Barb Herreid reported that attendance ranged 377-463. Sold more tickets this year. Garden Boutique raised \$455.00. Silent Auction raised \$140.00. Next year will be 29th Garden Walk on July 13, 2018 (tentative). Barb Herreid asking for help in searching for gardens. Send address to her for next year's walk. Also looking for suggestion for artists and musicians.

Additional Old Business: Contact Ruth Cline for whereabouts of supplies usually kept in courthouse closet. Barb Herreid has a 2X Master Gardener T-Shirt for sale for \$5 as logo is on the back instead of the front. Contact her if interested.

New Business:

Central Wisconsin State Fair: One week earlier this year. Tuesday, August 21st to Sunday, August 26th. WCMGV to provide presentation at 6pm Wednesday night on invasive plants. Will host 'Ask a Master Gardener' booth and staffed with 2 MGv and divided into 2 shifts 10-2pm and 2pm- 6pm. Sign-up sheets made available.

Fall Plant Sale: During Maple Fest Saturday Sept. 15th and Sunday, Sept. 16th. Volunteers needed and sign-up made available. Friday, September 14th set up tables, tents and pricing of plants. Saturday and Sunday shifts 8:30-12:00 and 12:00-4:30 both days. Emphasis this year will be on pollinator plants. If able to take pictures of donated plants when flowering to increase identification and sales. If donating hostas, identify with name. There are tri-folds available in Jeremy's office at the extension to use for educational displays at the Fall Plant Sale.

August Pot Luck at Rome Library: 1157 Rome Center Drive. 5:30pm start time. Tables are available inside. Bring a chair is optional. Last name initial: A-F bring a dessert; G-P bring a main dish; Q-Z bring an appetizer. Water and lemonade will be provided. More information will be in August newsletter.

WIMGA Grants: Last year grant purchased shrubs and education display at Vesper Park Project. How the grant was used is due July 31st. Requests for 2019 grants are due October 1st. Send ideas to Fania Marx.

Project Leader/Committee/Team Updates/Information: Micky Erickson is resigning from Continuing Education Committee. Anyone interested? Project committee chairs and volunteers will be republished in next newsletter. This can be found on the website.

Motion to adjourn at 8:55pm made by Tom Ptak and seconded by Bob Cline. Motion carried.

Respectfully Submitted, Jennifer Fane/Sue Wilford, Secretary

Members Attending: Shirley Anderson, Jill Becker, Debby Brown, Julie Carlsen, Bob Cline, Ruth Cline, Mary Czaja, Jennifer Fane, Peg Harvey, Barb Herreid, Barb Kleifgen, Paula Klevene, Denise Larson, Fania Marx, Tammera Neumann, Karleen Remington, Roberta Stolt, Donna Streiff, Carol Tomke, Shelby Weister, Marlene Winters, Cathy Zimmerman. UW Extension Educator: Jeremy Erickson.

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2018 Central Wisconsin State Fair, Marshfield Fair Grounds

New dates: August 21 – August 26, 2018

Calling all Wood County Master Gardener Volunteers: Farm Technology Days are now behind us. Thanks to all of the support from WCMGVs, our displays at the FTD event were a success. Our next event is the CWSF. Last year WCMGVs set-up a booth/display at the fair and were over-whelmed with fair goers who stopped by the booth to talk gardening! MGs talked to several hundred people about gardening, bugs, diseases, plants, soils, invasive plants and more. We were set up in Expo II, which is close to the Gazebo Gardens maintained by WCMGVs. Between the gardens and our booth inside Expo II we were busy answering horticulture related questions.

This year, due to popular demand, we will set-up a booth/display in addition to being available in the Gazebo Gardens to answer questions. The fair organizers contacted us earlier this year to ask if WCMGV would be available to present a program in the Education Tent, Wednesday August 22 at 6 p.m. We have a couple of WCMGV who stepped forward to help with this request. Since the fair runs six days, this schedule offers more opportunity for WCMGVs to volunteer either at the booth and or to help with the program or both. It works best if 2 or more WCMG volunteers work together at the fair display/booth/Gazebo gardens. The hours are very flexible.

At this writing we are interested in membership input:

- Is this an event you would enjoy helping with?
- When are you available?
- Would you prefer a.m. or p.m. session?
- Do you have a garden related talent (designing/planting a Fairy Garden or other) that you would demonstrate at our WCMGV booth?

We will discuss the fair booth/display/program opportunities in more detail at the July 24th membership meeting. We look forward to your input and thoughts on this volunteer opportunity!

Questions: Please contact Ruth Cline stonegate@tds.net or Sue Wilford at swilford@tds.net.



Jeff the quiet : public domain

2018 Garden Walk

Many thanks to the Wood County community as well as our members for making the 19th annual Garden Walk another success! The attendance this year was the highest since 2013 with a total of 463 visitors.

First and foremost, it is the garden owners who work in preparation over several months and then open their gardens to our visitors. Thank you to the artists and musicians who add to the creative atmosphere of this event.

Thank you to our committee members and other volunteers who worked hard to ensure all aspects of the day went smoothly and provided a welcoming atmosphere to our guests. Proceeds from the Garden Walk go to educational seminars for the community as well as help to support 25-plus community education and beautification projects throughout the greater Wood County area.

We're currently searching for gardens for the future – how about yours? We really like to offer at least one Master Gardener garden in the Walk each year. Please contact Barb Herreid to suggest a garden – either yours or another one that you're aware of.

Finally, if you've not yet turned in any unsold tickets or monies, send them now to Barb Herreid, 946 S. Archers Way, Nekoosa 54457



September Garden Guide

from [Portage County Master Gardeners Volunteers](#)

- Allowing September rose blooms to stay on plants aids in winter protection. Watch for black spot on roses and remove infected leaves.
- Lift gladiolus corms when leaves begin to brown. Dry in sun a few days.
- Divide most perennials except asters and mums, which haven't bloomed.
- Divide and replant peony roots. Avoid planting too deeply.
- Bring coleus, geranium, caladium and begonias indoors.
- Place amaryllis in cool basement for a 3-month rest period.
- To set buds, Christmas cacti require a rest period and cool nights (55 degrees.)
- Sow snapdragons, cornflowers and other hardy annuals a few weeks before the first frost date. Mark where planted to avoid damaging seedlings in spring.
- Carefully inspect spring flowering bulbs before planting. Discard soft bulbs.
- Remove newly set tomatoes, blossoms and new growth five weeks before expected frost because they won't have time to mature.
- Sow annual ryegrass or oats for winter cover and green manure in beds that won't be planted until late in spring. Keep watered.
- Remove all weeds from garden before they go to seed.
- Pinch out the growing points at the top of Brussels sprout stems so bottom sprouts will reach maturity.
- Watch for early frosts. Cover the garden when frost is predicted to obtain up to another month of growth. Water plants well for greater frost protection and maximum growth.
- Cut back perennials after frost.
- Dig and pot parsley, chives and tender herbs for transfer indoors to sunny window.
- For better keeping, harvest carrots, beets and turnips before first frost kills foliage.
- Gather squash, pumpkins and gourds when ripe and before frost damage. Leave 2-inch stem on vegetable for better storage.
- Clear garden beds immediately after harvest. Destroy any diseased plants by burning, composting in a hot pile or sealing in container for disposal.
- Early September is the latest time to plant spring-flowering shrubs.
- Aerate lawn when temperature is 60-70 degrees.
- Stop planting evergreens by mid-September.
- Harvest pears when light green. Separate from branch with slight twisting motion.
- Harvest grapes. Fertilize with one-cup bone meal per plant.
- Harvest apples. Rake leaves and fallen fruit from apple trees to control disease and inspect problems next year. Be careful not to injure long-lived fruiting spurs when harvesting.
- Cut out spent raspberry and blackberry canes after fruiting.



Classified Column

Help Wanted on MG Projects

Help is needed at all the major Master Gardener projects. If you have a few hours or even minutes, contact the leader for directions and information.

Wisconsin Rapids Zoo Gardens: Call Mary Kay York with questions, 715-459-9373

South Wood County Historical Museum: contact [Chris Griffith](#) or [Micky Erickson](#)

Vesper Library and Park Gardens: contact [Sue Wilford](#)

Edgewater Nursing Home: contact [Judy Miller](#)

Marshfield Fair Grounds: contact [Joyce Fischer](#)

Community Gardens: contact [Karen Houdek](#)



Website/Facebook Co-editor Wanted

We are looking for a volunteer to assist with managing our online presence. We use our website and Facebook pages not only to promote our activities and fundraisers, but also to feature educational articles on timely subjects throughout most of the year. Your responsibilities would include composing articles or editing an article written by someone else and then posting them online. Training is provided. Must have a current account on Facebook. Proficiency in writing and grammar is desired. Time spent researching and writing go toward volunteer hours. Contact Chris Grimes for more information.

Fall Plant Sale

- **Set-up: Friday, September 14, 10:00-4:00 p.m.**
 - Tasks include setting up tents and tables, unloading plants, pricing and checking plants, putting out signs for the plants, putting out and pricing garden related items and books, and arranging dried plants as time permits
 - Bringing plants from Mary's orchard to Marshfield
- **Saturday, September 15, 8:30-4:30**
 - Tasks include setting out plant signs, answering questions, hauling plants to cars, manning the cash box and covering plants in the evening before leaving. A great opportunity to use your sales skills.
 - Shifts are from 8:30-12:00 and 12:00-4:30
- **Sunday, September 16, 8:30-4:30**
 - Tasks and shifts are the same as Saturday. In addition, the afternoon shift needs to take down tents, clean and take down tables, collect leftover plants, pick up plant sale signs and clean up the area.
 - The last order of business is to sit back and relax with your beverage of choice.
[Mary Czaja](#)





**WOOD CO.
MASTER GARDENERS
FALL SALE** 

*Same weekend
as Maple Fall Festival!*

Saturday, Sept. 15 9:00 to 4:00

Sunday, Sept. 16 9:00 to 3:00

OR UNTIL WE ARE SOLD OUT

Look for us near the Wild Wood Zoo area

- ***Perennials***
- ***House Plants***
- ***Garden Treasures***

REASONABLE PRICES!!!

***We'll help bring your garden
purchases to a drive up location***

Photos from Farm Technology Days 2018

Photo credits: Chris Grimes



Fall Plant Sale

A special thank you to Chris Grimes for coming out to my house with a truckload of plants. She brought 6 flats of sedum ground cover, 19 Christmas Cactus starter plants and various other plants from home and a neighbor.

Also don't forget us as you are cleaning up your gardens and dividing plants. If you are like me, you will have many daylilies or other plants that are getting too big. Please remember to bring a picture if you have an unusual flower. Without pictures there is a lot of green. We can use dried materials for our bouquets; no weed goes to waste. Thanks for being such a great group and always helping us out. [Mary Czaja](#)



Fall Garden Seminar



Date : Saturday, October 27, 2018

Time 8:00 - 12:00

**UW-Marshfield Campus
2000 Fifth St. Marshfield, Classroom #131**

**8-8:30 Registration Presented by:
Wood County Master Gardener Volunteers**

Early Registration Recommended. Deadline October 19

Call UW-Extension 715-421-8440.

Public Invited-Limited Seating

Refreshments available before and at break Fee \$10 Payable at Door

8:30 - 10:00

Roy A. Diver , USDA-NRCS District Conservationist for Wood County and serving Portage County and Meagan Hoffmann, USDA-NRCS Representative.

Topic: *"Soil Health for the Home Gardener."* Includes: an outdoor demonstration of a rainfall simulator.

Andrew Stammer, Lab Director of Soils & Forage Analysis, Marshfield Ag Research Station will offer ***"Soil Analysis Services Available to Homeowners."***

10:30-12:00

Clark County Master Gardeners, present ***Rain Barrel Construction Techniques."***

Wood County Master Gardeners Karen Houdek and Donna Streiff, present ***"Extending the Garden Season."***

An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and Americans with Disabilities (ADFA) requirements



Wood County Master Gardener Volunteers
Grant Application for Youth/Adult Education Project

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Form used for education grants only. All youth/adult education grants MUST meet Standard Practice I and Standard Practice II. Project Chair is to submit a short summary/article for newsletter publication after the project is complete and send to WCMGV Newsletter editor by October 1st.

Project Name & Location

Date: _____

Project Leader(s)/Team Members

Project Description and Goals:

Project Maintenance: *(If there is any required maintenance, describe the tasks and responsible party.)*

Will this be a multi-year project? *(This form must be completed every year for multi-year projects)*

Materials needed to be purchased: *(List approximate materials)*

Estimated overall project cost: _____

WCMGV Funds requested for upcoming year: _____ Allocation not to exceed \$500 annually

Signature: _____
(Project Leader)

Reviewed/Revised 2018

Year End Tally of Community Education

Presentations/festivals/fairs/plant sales/projects/farmers markets/individual conversations

MGV Name	Year
----------	------

Date	Title/ Focus of Presentation/ Subject of Conversation	# Youth	# Adults	# Total	Comments
3/8/18	Example: Question on soil to use for starting seeds		2	2	Local neighbors
Annual Total Number:					

Use multiple sheets if needed.

Submit to Wood County Extension Office by October 1st along with your volunteer hour forms.

Wood County Master Gardener Standard Practice I **Community Volunteer Project Classifications**

Authorized Master Gardener Projects

Garden projects for education and beautification purposes throughout Wood County that are referred to as **WCMGV Authorized Master Gardener Projects** must meet the following requirements:

1. Agencies hosting a project must have non-profit status and/or 501(c) (3) status (for example, city and county owned parks or facilities, public libraries, fairgrounds, municipal buildings, public museums, and schools).
2. The project must be chaired or co-chaired by a **certified** Master Gardener Volunteer.
3. The project must be open to the involvement of all certified and/or intern Master Gardener Volunteers who wish to participate. (The project can accommodate and will welcome additional volunteers.)
4. The Project Leader(s) will complete a **WCMGV Project Authorization and Funding Request Form** annually.
5. The project will be evaluated annually by the Project Leader(s) and/or team members using the Project Self-Evaluation Form.
6. **WCMGV Authorized Master Gardener Projects** are the only projects on which **intern** WCMGV's can earn volunteer hours credit.
7. Gardens must be accessible to the public.
8. Authorized Master Gardener Projects that are also Funded Master Gardener Projects, must meet the following requirements:
 - a. The project must meet the definition of an **Authorized Project**.
 - b. The project must be in good standing based on the Project Self-Evaluation Form.
 - c. The Project Leader(s) shall complete a **WCMGV Voucher Form** for reimbursement of funds spent on the project by December 1st.

Funded Master Gardener Projects

The **WCMGV Project Authorization and Funding Request Form** and **Project Self-Evaluation Form** must be submitted to the chairperson of the Project Authorization Committee by October 1. The Project Authorization Committee will review the forms/requests and forward them with recommendations for authorization (or not) to the chairperson of the Finance Committee no later than January 15th. The annual budget will be presented to the Board of Directors at the 1st quarter Board of Directors meeting (meeting to be held prior to March Membership meeting) and will contain recommendations for funding amounts for each project request.

Wood County Master Gardener Standard Practice II

Authorized Project Spending Guidelines

1. The Wood County Master Gardener Volunteers will fund the following materials in conjunction with authorized Master Gardener projects:
 - Seeds, soil amendments, trees, shrubs, potting soil (reasonable quantities)
 - insecticide, mulch, annuals, perennials, fertilizer, weed killer/prevention, plant markers, educational signage, deer/rabbit proofing, garden soil, and special one-time needs.
2. The Wood County Master Gardener Volunteers will **NOT** fund the following “hardscape” items and recommend alternative sources for funding be explored by the project leader.
 - Stone/brick edging, bird baths, tools, hoses, park benches, bird feeders, park grills, picnic tables, garden gloves, flagpoles, flags, paving stone, flower pots, urns, containers retailing over \$30 each.

EXCEPTION: Master Gardener Youth/Adult Grant funds for education projects may use the grant monies for educational materials/garden tools/hoses/materials that will enhance the lesson. This material may remain the property of the educational project.
3. The Wood County Master Gardener Volunteers will **NOT** fund costs of outsourced labor.
4. Annually, members will receive copies of Standard Practice I, II, III, and IV, Project Guidelines and the following WCMGV forms: Project Authorization and Funding Request, Project Self Evaluation, Voucher, and Grant Application for Youth/Adult Education.
5. Any Project Leader submitting a reimbursement request for non-funded materials will **NOT** be reimbursed for that portion of the project costs.
6. Special requests will be considered, however priority will go to project requests submitted by the deadline (Standard Practice I).
7. Exceptions to the above policies must be presented to the Project Authorization Committee (volunteer projects) before action is taken. The Chairperson will forward the exception request to the Board of Directors if an amicable agreement/solution cannot be reached. The Board will make the final decision if necessary.
8. If a Self-Evaluation form (for garden projects) or a short article for the WCMGV newsletter publication (for youth/education grants) is not submitted by October 1st of current year, funding may be denied.

Reviewed/Revised 2018

Wood County Master Gardener Standard Practice III **Volunteer Committees and Teams**

Committees/teams shall be established to support and promote the Mission of the Wood County Master Gardener Association. The committees/teams will include, but are not limited to those specified by the Board of Directors. All committee/team material, records, correspondence, etc., will be transferred to new committee/team chairpersons upon appointment. The Board of Directors will select chairpersons for all Standing Committees. A report from each committee/team chairperson should be provided to the WCMGV president upon request.

WCMG Association depends on volunteer officers and committees and teams to organize and manage its operation along with its commitment to the Wood County Extension office and specific community projects.

With the exception of the Board of Directors, committees and teams shall be self-organizing within the volunteer committee/team chairperson's interpretation of organization procedure and policy.

All committees and teams will manage their respective responsibilities in a professional and timely manner. Committees and teams will consult with the Board of Directors or the Master Gardener Advisor as requested or as necessary.

Standing Committees

Standing Committees are responsible for the annual operations of WCMG Association.

Standing Committees members shall volunteer or receive appointment as practical.

Each standing committee shall have a chairperson selected by the Board of Directors. Standing Committees will execute their responsibilities in coordination with and support of the WCMGA Purpose and Mission, and WCMGV Board of Directors. (See Bylaws Article II)

Finance – The Finance Committee will consist of the treasurer, president, WCMGV Advisor and one other member of the board of directors. The committee is charged with preparation and review of an annual budget, including volunteer project allocations in accordance with WCMGV Standard Practice I.

Programs – The vice-president and four WCMGV members-at-large are charged with the responsibility of scheduling meetings which include, but not limited to, educational programs, horticultural-related, special-interest site and botanical garden tours. WCMGV Authorized Projects should be emphasized when possible. WCMGV Advisor attends when practical/available.

Project Authorization Committee – The charge of this committee is to provide guidance and authorization of new and existing volunteer garden projects. WCMGV Standard Practice

**Wood County Master Gardener Volunteers
Project Authorization and Funding Request Form**

Refer to WCMGV Standard Practice 1 and 2

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Project Authorization

Project Name & Location _____

Date: _____

Project Leader(s)/Team Members: _____

Project Description: _____

Describe Educational Component of Project: _____

Funding Request *(complete this part only if asking for WCMGV monies)*

List materials needed for project *(See WCMGV Standard Practice 2 for approved materials)*

a) Horticultural materials \$ _____

b) Educational materials \$ _____

WCMGV Funds requested: _____ Allocation not to exceed \$500 annually

Signatures: _____
(Project Leader)

Client Contact: _____
(Client Signature(s) as available)

Project Auth/Fund revised 2016; reviewed 2018

Wood County Master Gardener Volunteers

Project Forms and Instructions

1. Review complete form packet prior to filling out forms!
2. Fill out a form for each of your projects. For example, Marshfield Wildwood Zoo gardens and Bear Pen as two separate projects that would require a set of forms for each project.
3. If you are applying for a grant for youth/adult education, be aware that the project requires a short article to be submitted for newsletter publication after project/event is complete by October 1st. Send to the WCMGV newsletter editor.
4. WCMGV Funded Master Gardener Projects and Youth-Adult Educational Grants will receive an allocation not to exceed \$500 annually.
5. If a self-evaluation form for garden projects or a short article for youth/adult educational grant is not submitted by October 1st, funding may be denied for the next year.
6. All project/grant forms must be submitted by October 1st to Wood County Extension Office 400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495.
7. The WCMGVs Voucher Form is due to WCMGV Treasurer by December 1st.

Forms

- **Project Authorization and Funding Request Form** – used for WCMGV projects to be approved by Project Authorization Committee and to request funding for such projects.
- **Project Self Evaluation Form** – completed by Project Chair(s) annually for a self-evaluation of WCMGV project.
- **Grant Application for Youth/Adult Education Project** – completed only if requesting grant monies from WCMGV for youth/adult education projects.
- **Voucher Form** – to request reimbursement for expenses spent on approved WCMGV projects.
- **Community Education Request** – Used by community organizations to request WCMGV assistance for speaking or gardens.
- **Checklist for Master Gardener Community Education Project Approval** – used by WCMGV to assess appropriateness of garden request by community organization.
- **Year End Tally of Community Education** – used by all WCMGV to track number of contacts with the public regarding horticultural education.

Questions regarding these forms may be directed to the WCMGV Board of Directors.

Reviewed/Revised 2018

Wood County Master Gardener Volunteers
Project Self-Evaluation Form
(Include photos if available)

MUST BE SUBMITTED BY OCTOBER 1ST TO:
Wood County Extension Office
400 Market Street, PO Box 8095, Wisconsin Rapids, WI 54495

Project Name _____ Date _____

Project Leader(s)/Team members:

Describe public exposure: Conversation with public, questions, who attends (youth/adults) Number of attendees at gardens while you are working.

Describe public educational value of project (plant labels, signage, demonstrations/programs conducted)

Describe the appearance of project: What makes your garden appealing, aesthetically pleasing, and inviting to public?

Describe the good horticultural practices utilized at your project:

Project Update: (challenges, anything new, lessons learned, improved community exposure)

Signed: _____ Project Leader

ProjectSelfEvalrevised2016; reviewed 2018



Wood County Master Gardener Volunteers

Voucher Form

Final Deadline to Submit: December 1

Send to WCMGV Treasurer

Internal Use Only

WCMGV Check # _____

Amount _____

Date: _____

Project Title: _____

Payable to: _____

Address: _____

Budget Description: _____
(To be assigned by Treasurer)

Quantity	Description	Extended Price

Your receipts MUST be attached for reimbursement

Total _____

Signed: _____

Voucher revised 2016; reviewed 2018

2018 WCMGV Board of Directors

President—Famia Marx

mapallc@tds.net

715-652-2405

Vice President—Paula Klevene

paula.klevene@gmail.com

715-886-5702

Secretary—Sue Wilford

swilford@tds.net

715-652-6129

Treasurer—Barb Herreid

bherreid@wctc.net

715-325-2075

Director—Karleen Remington

remington@tznet.com

715-387-1863

Director—Bob Cline

stonegate@tds.net

715-569-4202

Director—Jen Fane

jeni@wctc.net

715-325-1770

Director—Donna Streiff

streiffonclay@tds.net

715-207-6218

Communications Rep.—Chris Grimes

chgrimes@wctc.net

715-424-2878

Interim Historian—Shelby Weister

Immediate Past President and WIMGA

Rep—Ruth Cline

stonegate@tds.net

715-569-4202

Newsletter Editor

Peg Klinkhammer

mklinkhammer@assumptio

ncatholicschools.org

715-569-4271

Please send items for inclusion in the newsletter by the 10th of the month.

Public Relations Chair

Karen Thlachac

ktlachac@yahoo.com

715-697-3911

Lead time for television and newspaper is four weeks. Call Karen for clarification of dates and deadlines.

Wisconsin Master Gardeners

Website: <http://>

wimastergardener.org

Wood County Extension

Website: <http://>

wood.uwex.edu

WCMGV Website: <http://>

www.wood-county-master-gardeners.org

The Wood County Master Gardener Association is a non-profit organization with a mission to educate and share information with its members and the community alike. In addition, it is our charge to promote the UW Extension from which we are founded. We are a diverse group interested in the latest research-based horticultural information.

WCMGV Meetings and Notices

August 28, 2018: MG meeting and pot luck, 5:30 p.m., Lester Library of Rome

Sept 15-16, 2018: Fall Plant Sale, Marshfield Maple Fall Fest

Sept. 25, 2018: MB meeting, 7:00 p.m., Wood Town Hall, Pittsville

October 4, 2018: Continuing Education Team Meeting, 1 p.m., UWEX Courthouse

Committees, teams, project leaders, BODs, are **encouraged** to send meeting notices for this column. Many members wish to attend and help with various WCMGV events. Please let Chris Grimes or newsletter editor know dates and times as soon as they are scheduled.